



ERB-ReTAD-FRM-062

United Republic of Tanzania  
Ministry of Works  
Engineers Registration Board (ERB)  
P.O BOX 2768, Mhandisi Annex, Plot Number 13, Block "A"  
Tambukareli Street- NCC, Dodoma Tel: +255 26 2960086/87

Engineer Technician Upgrading and Certificate Renewal Form



ISO 9001:2015 Certified

**FOR OFFICIAL USE**

Application No.: .....

Date Received: .....

Application fee receipt No. ....

**ENGINEERING TECHNICIAN**

**UPGRADING/CERTIFICATE RENEWAL FORM**

*Instructions:*

- (i) Use blue or black ink and write clearly in BLOCK CAPITALS in the spaces provided
- (ii) Send the completed form with the relevant fees to the Board with attachments

First Name(s): -----Last Name: -----Others: -----

Date of Birth: **dd/mm/yyyy** Nationality ----- Male ☐ Female ☐

Postal Address: -----

Telephone No: -----Cellphone:----- Email: -----

Employer's Name: -----

Employer's Address: -----

Job Title: -----

Name of Institution/College	Course of Study	Years of Attendance		Qualification Attained
		From	To	

(Submit original certificates for verification)

Area of Specialization (civil, electrical, mechanical, etc.) -----

Upgrading from ET (Level II-I) ☐ Renewal of Certificate ☐

**Declaration**

*I declare that the statements made on my application form are to the best of my knowledge true. I agree to comply with the Engineering Registration Act, its Regulations and By-laws and the Rules of Conduct of the Engineers Registration Board and understand that this is a commitment to behave ethically within my profession.*

Referee: Name -----Title (Eng/Techn) -----Organization -----

Referee Signature -----Date -----

Signature of Applicant: -----Date: -----

**Table of Experience to be filled by applicant and endorsed by supervisor**

Dates		Employer Position Project or Activity	Supervisor	
From	To		Name, Position, Title and Professional Qualifications	Signature, Stamp and Date

In my opinion this person has achieved the required knowledge and understanding and is a suitable candidate to become a registered Engineering Technician by ERB.

Signature of Supporter/Supervisor: -----

Date: dd/mm/yyyy -----

## **Declaration**

I declare that the statements made on my application form are to the best of my knowledge true. I agree to comply with the Engineers Registration Act, its Regulations and By-laws and the Rules of Conduct of the Engineers Registration Board and understand that this is a commitment to behave ethically within my profession.

I will do my best to promote the interests of the ERB. I confirm that I have not committed any offence of which the ERB would require me to give notice under its Rules of Conduct. I understand and consent to the information provided on this form being processed by the ERB for its sole use and that of its associated organizations for the purposes of promoting, delivering and improving my experience of the ERB, and its products and services, by post and electronic means.

Signature of Applicant: ----- Date: -----

## Guidelines for Filling Application Form

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- 1: Fill the application form completely and attach copies of academic certificates from secondary school onwards. (submit original certificates to the Board for verification)
- 2: The Referee/supervisor has to be a registered engineer or engineering technician
- 3: Attach your curriculum Vitae.
- 4: Attach previous Engineering Technician Certificate (*for those renewing the certificates*)
- 5: Please note that incomplete applications will not be accepted by the Board.